

ST. PHILIP HOWARD
CATHOLIC VOLUNTARY ACADEMY



Monday 13th May 2019

Dear Parents/Carers,

The Year 9 Parents Evening will take place on **Thursday 23rd May 2019 from 5.00 until 8.00pm.**

We urge you to attend this meeting at what is a very important time in your child's education. This will allow you to discuss your child's progress with their class teachers.

Each student will be given an appointment sheet and he or she should make the appointments with their class teachers after discussing which times are convenient to you. We must ask that you keep to the appointment times. If you arrive at any other time it is unlikely that the member of staff will be able to see you.

We look forward to seeing you at this meeting. The partnership between home and school is essential if your child is to achieve their potential.

Please ensure students attend the evening wearing the correct school uniform.

Should you need any further clarification about this meeting please do not hesitate to contact me at school. Please complete the attached form to confirm that you will be attending. This form should be passed to your child's form tutor to be returned to me.

Slips need to be returned by Friday 17th May 2019.

Yours sincerely

Mr World
Head of Year 9
sworld@sph.academy

REPLY SLIP

I will/will not be attending the Y9 Parent's Evening on **Thursday 23rd May 2019**

Signed _____

Parent/Carer of _____

The reason I am not attending is _____



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HEADTEACHER : MRS L. MORRIS BA HONS • EMAIL : INFO@SPH.ACADEMY

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