

The below document sets out key adaptations to the behaviour policy (BP) as a result of Covid-19 and in light of DfE/Government/Public Health guidance on a phased return to education and to ensure SPH is Covid-secure. Adaptations are an interim measure, to be followed and administered until further notice. References to the original behaviour policy are indicated in each section (**BP Pg no.**)

Further questions should be directed to SWH, swhite@sph.academy

(BP Pg 3) Positive Behaviour:

- Credit points to continue to be awarded for excellent work
- Praise/Positive phone calls home to be made for excellent work
- Praise postcards to be sent home routinely to reward good work, SWH to provide all HOD's with additional post cards.

(BP Pg 4) Implementation:

- Behaviour expectations and health and safety Covid-19 expectations to be explained to pupils at the beginning of every day (standard, formatted presentation for all)
- Classroom teachers are to continue to take responsibility for behaviour in their classroom
- Classroom behaviour management structure to be followed to avoid escalation of issues (B1,B2)
- Bubbles will have access to an 'on call' staff member. **On call is used as a very last resort for behavioural concerns**
- Should an 'on call' be required the teacher should contact student reception requesting 'on call' and make every effort to supervise the pupil until 'on call' arrives.
- The 'on call' staff member will attempt to resolve the issue by talking to the pupil, outside, to their bubbles designated break time zone, applying social distancing measures and then attempt to re-integrate the pupil back into the lesson.
- Incidents of a more serious nature will be referred by the 'on call' member of staff to a member of SLT.
- **Emmaus will no longer be used to support pupils and will be closed.**
- No pupil will be sent out of a classroom without the supervision of an adult, this includes going to the toilet or a time out. Should a pupil need to go to the toilet, please send for 'on call' to collect. Each bubble will have a separate toilet area to other bubbles, pathways to the toilet must be strictly followed, pupils will not be allowed to go to the toilet in groups.
- Pupils will be allowed to have water in lessons. However, they will be unable to leave the room to fill up a bottle during lessons as all water stations have been switched off as per government guidance. We will endeavour to keep pupils hydrated.
- Should a pupil become unwell during your lesson please call student reception, identify your room number and the 'first aid' member of staff will report to your classroom to collect the pupil. **Do not send a child to first aid.** All first aid incidents will be treated in the Hall. Each bubble will have their own, socially distant section of the Hall, entering and exiting via their bubbles pathway. (Please refer to the First Aid risk assessment)
- Debts should continue to be logged for behaviour not meeting our expectations around work.

Along with parents/carers, it is our responsibility to educate pupils on the changing world in which we live in. A patient and considered approach is required to ensure the new systems are embedded successfully. Positive working relationships will need to be re-established and time will need to be given to support our young people.

(BP Pg 4) Form Tutor:

- Continue to support pupils in your forms with our bi-weekly safeguarding and well-being checks (Please refer to the safeguarding risk assessment). Calls should include a conversation with the parent and child.
- Begin monitoring both credits and debits awarded for positive work and refer to this in bi-weekly calls to parent/carers.
- Continue to update HOY on any changing circumstances at home.

(BP Pg7) Management of unsatisfactory classroom behaviour:

- Warning system (B1, B2) to continue.
- **B3, removal and neighbouring a pupil out will not be used. 'On call' should be called in the first instance.**
- Unsatisfactory behaviour should be reported to the form tutor who will contact home to inform parents/carers
- Persistent disruptive behaviour will be referred to the Heads of Year/SWH who will take remedial action.
- Behaviour that puts the health and safety of themselves, staff members or other pupils at risk should be stringently challenged, pupils should be reminded of the Covid-secure protocols and sanctioned according to the behaviour policy.

(BP Pg10) Responsibility of the Head of Year:

- Other HOY to support SWO (Year 10) during phased return
- Form tutors (CGR, HSL and GLI) to be point of contact regarding concerns around work for Y10
- Ensure the protocols in school are being followed
- Maintain bi-weekly updates with SWH.

(BP Pg12) Behaviour Support, 'Aspire'

- **Aspire will not be used to support pupils.** Bubbles are carefully planned to enable pupils to have the support they require within their bubble.

(BP Pg13) Internal exclusion 'The Emmaus Centre'

- Emmaus will be closed as per Covid-secure risk assessment.

(BP Pg13) Behaviour around school at Break and Lunch time

- Pupils are assigned a designated break and lunch space as a bubble, supervised by staff. Pupils will not be able to mix with other bubbles during this social time.
- Staggered break and lunch timings to avoid bubbles mixing in the lunchbox
- Pupils will have clear pathways to follow to their break zone, canteen and toilet. Pupils are not to cross pathways/mix with other bubbles/be in a different zone
- Pupil movement will be supervised at all times by the teaching staff, 'on call' and SLT.
- Limited bubbles will be in school (four at any one time) to minimise cross contamination
- Pupil numbers are significantly reduced to ensure social distancing measures can be effectively implemented.
- Pupils will need to either bring their own drinks from home or drinks can be brought at break/lunch from the lunchbox. We will endeavour to keep pupils hydrated as water stations for pupil use had been closed.

(BP Pg13/14) General Advice and Guidelines:

- A well-planned and properly delivered lesson which meets the needs of the student, in itself encourages good behaviour. Lesson timings are to be extended to 1 hour 30 minutes therefore well-planned lessons, considering timings of activities is essential to maintain positive behaviour.

(BP Pg17/18) Exclusions:

- Where a fixed term exclusion has been issued by the Headteacher, reintegration meetings may take place remotely, via telephone or via online platforms such as MSTeams.
- Further guidance on the current legislation for exclusions and permanent exclusions can be found at: <https://www.gov.uk/government/publications/school-exclusion/changes-to-the-school-exclusion-process-during-the-coronavirus-outbreak>

We should be able to give a reason for our actions and this time helps pupils to eventual self-discipline. This should be done by explaining rules and instructions and not by engaging in arguments with pupils. Referring to the new health and safety expectations around Covid-19 is key to developing our pupils understanding.

Daily Routine/Rules:

To ensure appropriate Covid-19 secure measures are in place all aspects of school have been risk assessed under the St Ralph Sherwin Multi Academy Trust guidelines and in conjunction with the DfE and Government guidelines.

Pupils have staggered start and end times, staggered break times and staggered lunch times. Pupils will form a group called a 'bubble,' each bubble will have a designated pathway to the toilet, first aid point and fire exit. Each bubble will also have a designated area for break and lunch time. Different bubbles will be separated and pupils from those bubbles should not come in to contact with each other during the school day.

Pupils will be provided with a daily reminder and focus on being 'SPH SAFE.' Guidance will be delivered at the start of each day in school. Our guidance lies in conjunction with DfE/Government guidelines and the St Ralph Sherwin Catholic Multi Academy Trust risk assessments on daily rules/procedures linked to being Covid-secure.

Social Distancing - 2m apart at all times
Prepared - changes to your usual school routine
Hygienic - clean clothes daily and hand washing using guidance
Symptoms - high temperature, a new continuous cough, a loss of, or change to, your sense of smell or taste
Alertness - limit contact with people, stay in your bubble, be aware of what you do
Follow pathways - keep to your bubbles pathway and designated areas
Expectation - Cooperative, Supportive, Responsible, Safe

Our guidance will be sent to all pupils/parents who will be accessing the school (physically).

The below highlights key adaptations to the Uniform Policy (UP) as a result of being Covid-secure and in light of DfE/Government/Public Health guidance. Adaptations are an interim measure, to be followed and administered until further notice. References to the original Uniform Policy are indicated in each section (**UP Pg no.**)

Further questions should be directed to SWH, swhite@sph.academy

(UP Pg 2) School Uniform:

- Pupils are not required to wear school uniform for the foreseeable future.
- Pupils are to attend school wearing clean laundered clothes each day.
- Pupils must wear appropriate clothing for school (e.g. revealing clothes, offensive logos/messages on clothing are not permitted).

- Pupils must wear appropriate footwear that can be worn both in lesson and for light exercise (e.g. no flip-flops/sandals).
- Pupils should also be mindful that clothing worn is suitable for light exercise.
- Due to our new covid secure measures, changing facilities in school are closed and so pupils will not be required to bring their PE kit or a change of clothes for light exercise.

(UP Pg 3) Mobile Phones:

- Mobile devices and headphones must not be visible during the school day.
- Mobile devices must be turned off and put away on entry into school.
- Mobile devices will be confiscated if seen in use on the school premises.

This addendum will be monitored and adapted as further changes are made and as more children return to school.